

Manual - HfMT EMAIL

IT SERVICE CENTER

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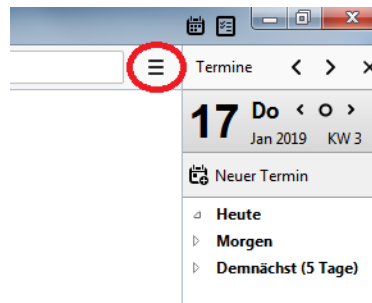
EMAIL: email@itsc.hfmt-hamburg.de

HfMT Hamburg Harvestehuder Weg 12 20148 Hamburg

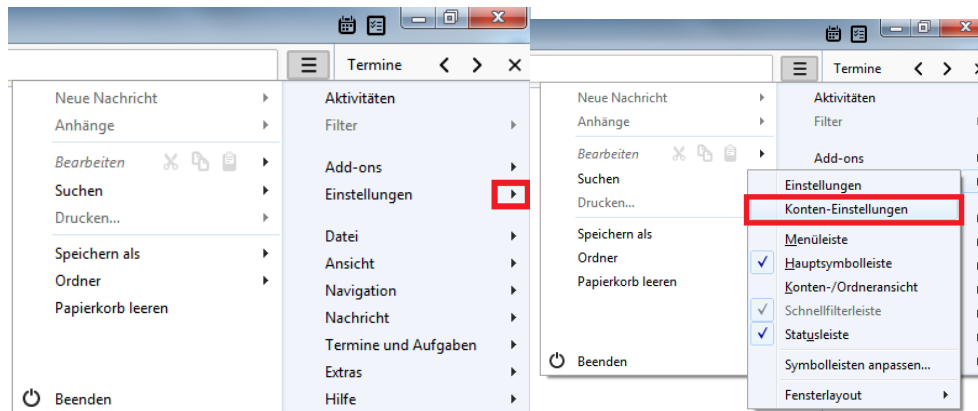


This manual will show how to integrate your HfMT email account into Thunderbird.

Open Thunderbird and click on the symbol with the three horizontal lines in the upper right corner.



Navigate your mouse over the triangle next to "Settings" and then select "Account Settings".



After new window will open, click on "Account Actions" in the lower right corner.

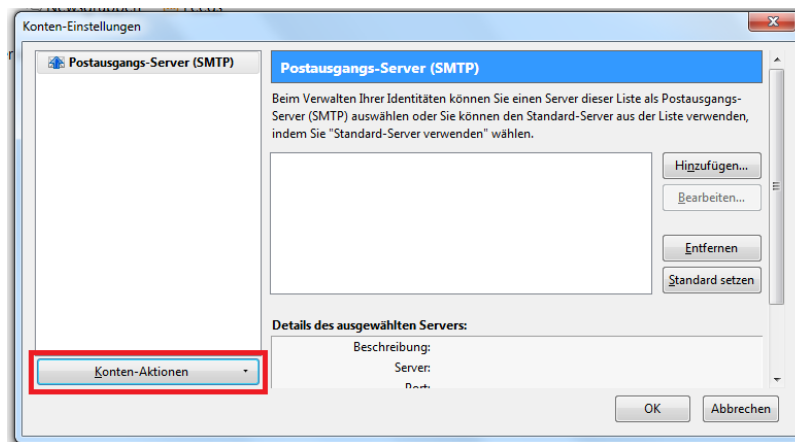
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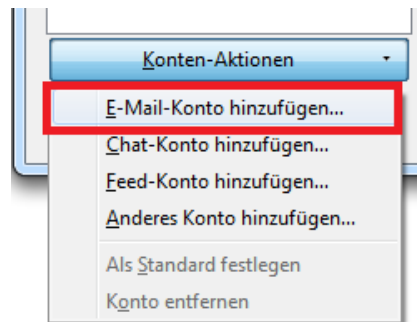
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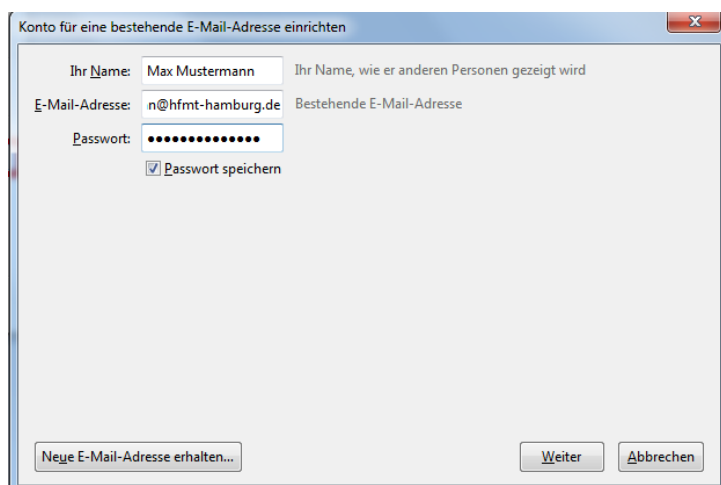
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Now click on "Add e-mail account".



Enter your name that will be displayed to others when you send an email. Enter your (new?) HfMT email address and password.



Click on "Next" at the bottom right.

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Konto für eine bestehende E-Mail-Adresse einrichten

Ihr Name: Max Mustermann Ihr Name, wie er anderen Personen gezeigt wird

E-Mail-Adresse: n@hfmt-hamburg.de Bestehende E-Mail-Adresse

Passwort: ●●●●●●●●

Passwort speichern

Neue E-Mail-Adresse erhalten... Weiter Abbrechen

Thunderbird will now report that it can't find any settings, you enter them yourself.

Change the incoming and outgoing server address to mail.tu-harburg.de

Change the user name to your personal HfMT identifier (Kennung).

Passwort: ●●●●●●●●

Passwort speichern

⚠ Thunderbird konnte keine Einstellungen für Ihr E-Mail-Konto finden.

	Server-Adresse	Port	SSL	Authentifizierung
Posteingangs-Server: IMAP	mail.tu-harburg.de	993	SSL/TLS	Passwort, normal
Postausgangs-Server: SMTP	mail.tu-harburg.de	587	STARTTLS	Passwort, normal

Benutzername: Posteingangs-Server: mta123 Postausgangs-Server: mta123

Neue E-Mail-Adresse erhalten... Erweiterte Einstellungen Erneut testen Fertig Abbrechen

Double-check that the other port, SSL, and authentication settings match.

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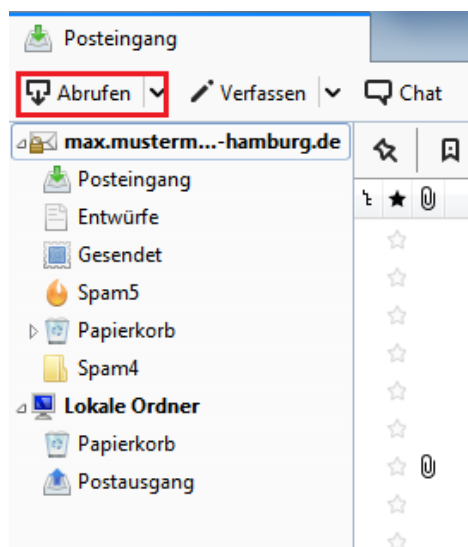
Passwort: ●●●●●●●●●●
 Passwort speichern

⚠ Thunderbird konnte keine Einstellungen für Ihr E-Mail-Konto finden.

	Server-Adresse	Port	SSL	Authentifizierung
Posteingangs-Server	IMAP mail.tu-harburg.de	993	SSL/TLS	Passwort, normal
Postausgangs-Server	SMTP mail.tu-harburg.de	587	STARTTLS	Passwort, normal
Benutzername	Posteingangs-Server: mta123		Postausgangs-Server: mta123	

Neue E-Mail-Adresse erhalten... Erweiterte Einstellungen Erneut testen **Fertig** Abbrechen

The account should now be displayed on the left side of Thunderbird, click on "Retrieve", now the folders of the mailbox should also appear.



If you have already added a mailbox using your existing HfMT email address to Thunderbird, you can change the name of the mailbox so that it is easily recognizable which the new one is.

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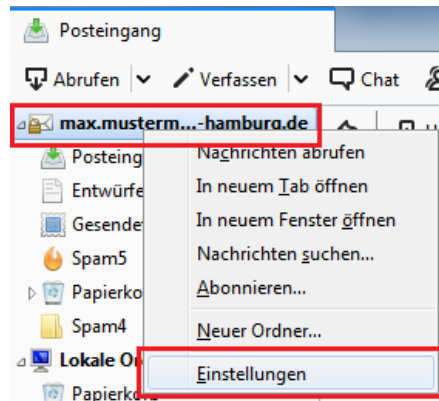
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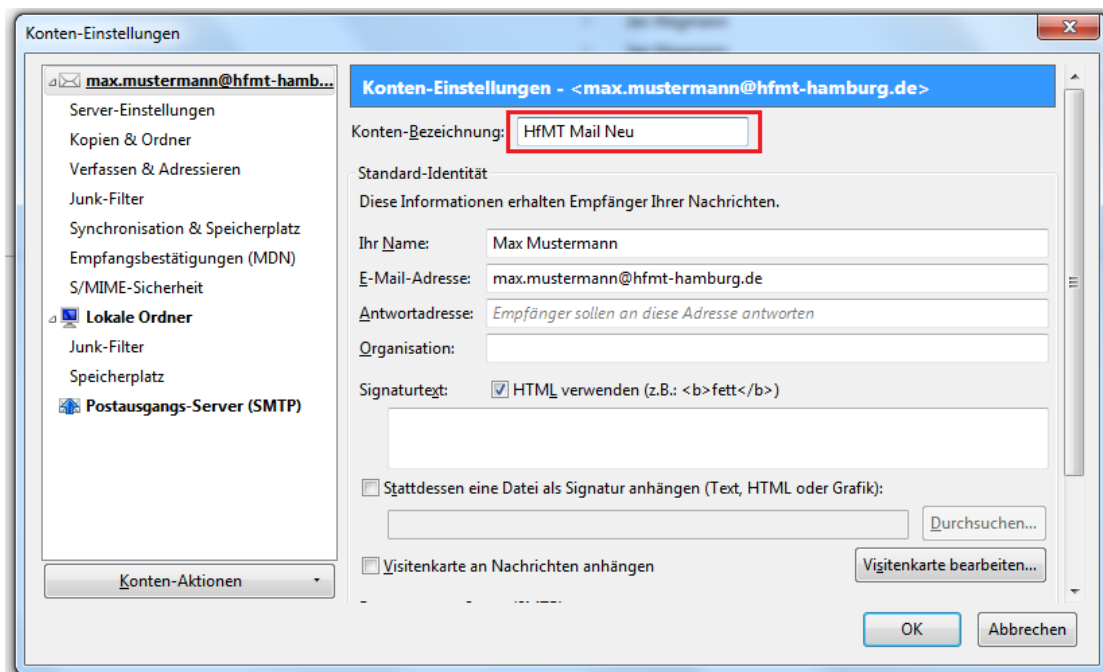
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Right-click on the mailbox and click on "Settings".



You can assign a creative name to the account name here; this name is only visible to you and helps you to get an overview.



Congratulations and happy working!!!

Your IT Service Center Team